

MEETING AGENDA

Deane Gardenhome Association
HUNTINGTON BEACH, CA

09/17/2020
6:00 pm
20332 Ramona Lane

CALL TO ORDER

I. Attendance - Bart Landsman, Bill Clay, Ryan McLaughlan, Bobi Cuddihy, Kevin Sanford, Michael Krussman (Not present)

II. Approval of Minutes - Minutes of July 16th, 2020 meeting were approved

III. Report of Officers

President: Present

- + Proposing to amend Article XI, Section 2 to expand restrictions on storage of sports equipment, skate ramps, etc in driveways - current CC&Rs only address portable basketball hoops
- + Suggesting for 2021 Newsletter: add note about landscape cycle (5 weeks) and when annual tree trimming is done (September - November)
- + Update on homes with current fence violations Lot #133 (pepper tree) and Lot #139 (corner of Deervale/Hazelbrook)

Vice President: Present

- + Reported back regarding rooftop garden on Bancroft Circle - issue resolved

Secretary: Present

- + Lot 40 contacted the DG HOA email to request that someone address the overgrown landscaping throughout the tract; cited issues with low trees and succulents that were growing too far into sidewalk and could be violating an HB ordinance - passed this info along to President and Landscape Chair
- + Provided President with current Board matrix
- + Presented complaint by Carmela Pham regarding Lot #128 (construction on Candlewood) regarding noise and requesting a proposed end date to construction

Treasurer: Present

- + Distributed current balance sheet and P&L
- + 3 open invoices (past dues/interest)
- + Reported that 2019 taxes have been reported
- + Update on FTB status - received application, will fill out with help of Fine Form Accounting
- + All back taxes are filed and processed - confirmed with IRS

+ TIAA CD will mature 9/23

Architecture Chair: Present

- + Waiting on Lot #65 (end of Eastwood) for update on completion date of unfinished wall/driveway
- + Lot 19 (corner of Candlewood/Shelter) contacted AC to notify about work she would like to do inside and in back yard; nothing on exterior for now
- + Lot #114 presented plan for enclosure/surround for A/C for approval

Landscape Chair: Present

- + Reported back on tree trimming bid (palms and others) = +/- \$6000; plan to do palms October and Others in November - date TBD
- + Cutting back on poinsettia order for Holiday, will save some money

IV. Action Items

- + Board agreed to “sponsor/support” Scarecrow Festival in DG - agreed to print flyers to promote/get word out regarding the event; approved to have Jackie get flyers printed; proposed start date of 10/1 - TBD (after Thanksgiving?)
- + Research when we have to update CC&Rs; research process of adding/amending Rules & Regulations and how to implement
- + President to resend letters to residents regarding basketball hoop violations
- + Board to comb through current CC&Rs to see what needs to be amended/updated - report back at November Board meeting
- + Landscape Chair to compose a Landscape FAQ sheet that can be posted on the website to address common concerns + include in annual bill as well
- + President to draft letter to lots that have constant issue with fast growing shrubs/palms to see if they are willing to keep shrubs/palms from growing into walkways between 5 week landscape cycles
- + President to send another letter to Lot 133 and 139 notifying them of issues with fences (CC&R violation); Board to take action if no response
- + Treasurer to renew TIAA CD
- + Board to have election to replace President, Secretary, Architectural Chair 2020/21
- + Landscape to get palm trimming date and report to Secretary - Secretary to coordinate eblast (with Treasurer) to DG email list + post on website
- + Landscape to get bid for leveling front of Lot #133 (pepper tree on Deervale)
- + Landscape to look into poinsettia prices before ordering and report back to Board

V. Adjournment

- + Meeting adjourned at 7:45pm

NEXT MEETING: Thursday, 11/19 - 6PM at 9261 Candlewood

09/17/20

Deane Gardenhome Association
Balance Sheet
As of September 17, 2020

	<u>Sep 17, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
TIAA Bank - 900159421	11,901.38
Union Bank--Checking	40,406.60
Total Checking/Savings	<u>52,307.98</u>
Accounts Receivable	
Accounts Receivable	136.10
Total Accounts Receivable	<u>136.10</u>
Total Current Assets	<u>52,444.08</u>
TOTAL ASSETS	<u><u>52,444.08</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	50.00
Total Accounts Payable	<u>50.00</u>
Total Current Liabilities	<u>50.00</u>
Total Liabilities	50.00
Equity	
Reserve	11,500.00
Retained Earnings	8,290.22
Net Income	32,603.86
Total Equity	<u>52,394.08</u>
TOTAL LIABILITIES & EQUITY	<u><u>52,444.08</u></u>

09/17/20

Deane Gardenhome Association
 Profit & Loss Budget vs. Actual (Cash Report)
 January 1 through September 17, 2020

	Jan 1 - Sep 17, 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Homeowner Assessments				
Annual Assessments	66,600.00	66,720.00	-120.00	99.8%
Prepayment 5% Discount	-2,300.00	-2,500.00	200.00	92.0%
Total Homeowner Assessments	64,300.00	64,220.00	80.00	100.1%
Interest Income from Bank	128.67	100.00	28.67	128.7%
Late Fees	135.41	200.00	-64.59	67.7%
Transfer/Escrow Fees	500.00	750.00	-250.00	66.7%
Total Income	65,064.08	65,270.00	-205.92	99.7%
Gross Profit	65,064.08	65,270.00	-205.92	99.7%
Expense				
Professional Fees				
Accounting	2,250.00	3,000.00	-750.00	75.0%
Website Design	115.00	450.00	-335.00	25.6%
Total Professional Fees	2,365.00	3,450.00	-1,085.00	68.6%
Cost of Services				
Contracted Landscape Services	22,260.00	33,523.50	-11,263.50	66.4%
Extra Services & Supplies				
Fertilize/Weed Abatement/Mulch	1,106.00	1,000.00	106.00	110.6%
Flowers/Plants/Trees	0.00	1,000.00	-1,000.00	0.0%
Tree Services	900.00	6,500.00	-5,600.00	13.8%
Extra Services & Supplies - Other	0.00	500.00	-500.00	0.0%
Total Extra Services & Supplies	2,006.00	9,000.00	-6,994.00	22.3%
Sprinklers & Walls				
Sprinkler Maintenance	2,227.99	3,300.00	-1,072.01	67.5%
Wall Maintenance	0.00	5,000.00	-5,000.00	0.0%
Total Sprinklers & Walls	2,227.99	8,300.00	-6,072.01	26.8%
Total Cost of Services	26,493.99	50,823.50	-24,329.51	52.1%
General /Administrative Expense				
Insurance	4,126.00	4,100.00	26.00	100.6%
Legal Fees				
Legal Expenses--Regular	0.00	2,500.00	-2,500.00	0.0%
Total Legal Fees	0.00	2,500.00	-2,500.00	0.0%
Mail Box Annual Rental	92.00	100.00	-8.00	92.0%
Meeting Room Rental	0.00	100.00	-100.00	0.0%
Office Expense				
Webhosting	0.00	160.00	-160.00	0.0%
Office Supplies	11.95	125.00	-113.05	9.6%
Postage and Delivery	131.32	450.00	-318.68	29.2%
Printing and Reproduction	11.72	150.00	-138.28	7.8%
Total Office Expense	154.99	885.00	-730.01	17.5%
Taxes & Audit				
Audit/Tax Preparation	0.00	300.00	-300.00	0.0%
Filing Fees	0.00	25.00	-25.00	0.0%
Total Taxes & Audit	0.00	325.00	-325.00	0.0%
Utilities	474.34	750.00	-275.66	63.2%
Total General /Administrative Expense	4,847.33	8,760.00	-3,912.67	55.3%
Total Expense	33,706.32	63,033.50	-29,327.18	53.5%
Net Ordinary Income	31,357.76	2,236.50	29,121.26	1,402.1%
Net Income	31,357.76	2,236.50	29,121.26	1,402.1%