

**Meeting Minutes**  
**Deane Gardenhome Association**  
**Huntington Beach, CA**

1/18/2018  
6:00 pm  
9372 Hazelbrook

**I. Call to Order**

- 6:05 pm

**II. Attendance**

- Ivan Hulka, John Hodge, Richard Boerner, Lore Hynes, Kevin Sanford, Stacy Phan from Lot 128.

**III. Approval of Minutes**

- John Hodge motioned, Ivan Hulka seconded.

**IV. Report of Officers**

President

- na

Vice President

- na

Treasurer

- will start work on budget to post on website.
- filed Statement of Information to State of California
- Waiting for the government to send our form 199 for our past tax returns

Secretary

- Updating homeowner contact information

Architectural Committee

- Lot 128 construction was approved via email. Construction has begun with a tentative move-in date of March.

Landscape Committee

- Cleaning out and filling in with new plants in the common areas on Hazelbrook. The area between Bancroft/Adrian has been completed. Will start working our way towards Bushard block by block. Hoping to have it all completed this winter so we get some help with the rain.

## Member at Large

- na

## V. New Business / Open Discussion

- time to plan for the annual election. Kevin will discuss nomination with neighbors

## VI. List of New Action Items

- Lore will discuss logon options with Sharon Buckley
- Kevin will discuss possible nominations with neighbors
- [pushed forward] Martha will have Sam's Landscaping give us detailed review of palms
- [pushed forward] Richard will have Rima share Google Docs with financials. Add Lore and Richard, Ivan

## VII. Past Action Items

- **Action Item A2017.6** Richard will have Rima add Lore, Ivan and himself for sharing of Google Docs for Profit and Loss and Balance Sheet statements.
- **Action Item A2017.7** Lore will contact Sharon Buckley of Primary Design to ask her about adding in more security measures and removing the financial reports.
- **Action Item A2017.8** Lore will revise the policy, invoices and Letter of Transmittal to reflect the new policy.
- **Action Item A2017.9** Lore to revise Welcome letter and LT for invoicing. Will email out for approval.
- **Action Item A2017.10** Lore will email a list of items needed for stuffing and stamping invoices.
- **Action Item A2017.11** Lore will set up Google Docs with the DGHOA docs residing on her harddrive.
- **Action Item 2017.12** Martha will have Sam's Landscaping give us a more detailed review of the palms.

## VIII. Adjournment

- Meeting adjourned 7:20pm

Next Meeting:  
Thursday February 22, 2018  
20251 Ramona Lane